

Utah Academic Library Consortium Digitization Committee
Genre/Form Terms Reference

Some of the more commonly encountered genre/form terms are provided in this list as a convenience for metadata creators; the list is not intended to be comprehensive or exclusive. Refer to the listed thesauri for additional terms.

AAT = *Art and Architecture Thesaurus* at <http://www.getty.edu/research/tools/vocabularies/aat/>

TGM II = *Thesaurus for Graphic Materials II: Genre & Physical Characteristic Terms* at <http://www.loc.gov/rr/print/tgm2/>

LCGFT = *Library of Congress Genre/Form Terms for Library and Archival Materials* (LCGFT). This list of terms is in progress. See http://www.loc.gov/catdir/cpsso/genre_form_faq.pdf and <http://www.loc.gov/catdir/cpsso/genreformthesaurus.html>

AAT	TGM II	LCGFT*	Includes:	Definition
Account books			Account books	(AAT) Books in which financial accounts are kept
		Administrative decisions	Administrative decisions	Decisions and opinions of administrative agencies. Reported and unreported court decisions, opinions, judgments, etc. are entered under Court decisions and opinions .
Administrative regulations		Administrative regulations	Administrative regulations	(AAT) Regulations issued by a governmental agency, having the force of law, to interpret or implement the provisions of a statute. For acts of a legislature declaring, commanding, or prohibiting something, and that constitute the law, use " STATUTES ."
			Administrative reports includes annual reports, audits, monthly reports, quarterly reports, progress reports, etc.	AAT offers a variety of specific administrative report terms: Annual reports; audits; monthly reports; quarterly reports; progress reports;
Aerial photographs	Aerial photographs	Aerial photographs	Aerial photographs	(AAT) Photographs of earth taken from aircraft. (TGM) Photographs taken from an airborne vehicle within the earth's atmosphere, such as an airplane, balloon, or kite; from a camera strapped to a bird; or by a person, such as a parachutist, in flight. Use SPACE PHOTOGRAPHS for images taken from beyond the earth's atmosphere. (LCGFT) Photographs taken from the air. Representations of cities or landscapes portrayed as if viewed from above are entered under AERIAL VIEWS
Aerial views	Aerial views	Aerial views	Aerial views	(AAT) Refers to views achieved by photographing from an aircraft or other high location. When emphasizing the photograph itself, use " AERIAL PHOTOGRAPHS ." For non photographic depictions having high viewpoints, use " BIRD'S-EYE VIEWS " or " BIRD'S-EYE PERSPECTIVE ." (TGM) Views from a high vantage point. (LCGFT) Representations of cities or landscapes portrayed as if viewed from above. Photographs taken from the air are entered under AERIAL PHOTOGRAPHS
		Amateur films	Amateur films	
Annual reports			Annual reports	
Articles			Articles	(AAT) Literary compositions prepared for publication as an independent portion of a magazine, newspaper, encyclopedia or other work.
Articles of incorporation			Articles of incorporation	Written agreements embodying the purposes or other conditions of the association of a number of persons for the pursuit of a joint enterprise; especially those duly executed and filed with a state's administrative authorities so as to have the force of a charter under general incorporation law .
Atlases		Atlases	Atlases	(AAT) Volumes of maps, with or without descriptive text, which may be issued to supplement or accompany texts or be published independently.
		Attorneys general's opinions	Attorneys general's opinions	
			Audio	SEE Sound recordings
Audits			Audits	

Audiobooks		Audiobooks	Audiobooks	(AAT) Literary works recorded on audio media and distributed commercially. Texts are often read by actors or by the authors themselves. (LCGFT) Recordings of oral readings of books.
Baptismal certificates	Baptismal certificates		Baptismal certificates	(AAT) Certificates which record the administration of the sacrament of baptism for an individual; where the custom is to baptize infants, baptismal certificates are often substituted for birth records that are unobtainable.
		Bar journals	Bar journals	
Bills (legislative record)	<i>SEE Legislation</i>	<i>SEE Legislative bills</i>	Legislative bills	(AAT) Drafts of proposed laws introduced in a legislative body.
Bird's-eye perspectives			Bird's-eye perspectives	(AAT) Refers to perspective drawings having a viewpoint well above normal eye level; for other nonphotographic depictions from a high viewpoint, where perspective is not used or is not emphasized, use "bird's-eye views." For photographs taken from high locations, use "aerial views" or "aerial photographs."
Bird's-eye views	Bird's-eye views		Bird's eye views, balloon views	(AAT) Nonphotographic depictions having a viewpoint well above normal eye level. (TGM) Graphic representations of scenes portrayed from above at an oblique angle. If of a city or town, not generally drawn strictly to scale, they show street patterns, individual buildings, and major landscape features in perspective.
Birth certificates	Birth certificates		Birth certificates	(AAT) Formal documents certifying the date and place of persons' births and their parentage
Black-and-white film				(AAT) Photographic film sensitized only to shades of black and white, lacking the dyes to process color.
Black-and-white photographs			Black & white photographs	(AAT) Photographs in gray tones, black, and white. (TGM) Use the term "PHOTOGRAPHIC PRINTS".
Black-and-white slides			Black-and-white slides	(AAT) Slides having images composed of gray tones, black, and clear areas; may include one hue as a result of process, toning, or discoloration.
Blueprints (reprographic copies)	Blueprints		Blueprints	(AAT) Reproductive prints of architectural plans, maps, mechanical drawings, and other technical drawings, characterized by having white images on blue backgrounds and produced by the blueprint process. For blue images on white backgrounds, use "blueprint prints." (TGM) Cyanotypes that reproduce designs as white lines against a blue background. Introduced in the United States ca. 1876; predominant method for reproducing architectural and engineering drawings by the 1950s; largely discontinued by 1980
Books	Books		Books	(AAT) Items comprising a collection of leaves of paper, parchment, wood, stiffened textile, ivory, metal tablets, or other flat material, that are blank, written on, or printed, and are strung or bound together in a volume. (TGM) Form: Published non-periodical volumes in bound codex form, usually with 49 or more pages. Search also under terms beginning with BOOK. SUBJECT: For images that focus on books. Search under READING for activities.
Briefs (legal documents)		<i>SEE Records and briefs</i>	Briefs (legal documents)	(AAT) Concise statements of the arguments of a party to a case in dispute, submitted to the court or other body hearing the case.
Broadcasts			Radio broadcasts	Transmissions of signals, usually taking the form of programs consisting of images and sound, made public by means of television or radio.
Bylaws		By-laws	By-laws	Laws, ordinances, or regulations made by a public or private corporation, association, or unincorporated society for the regulation of its own local or internal affairs, for its dealings with others, or for the government of its members. (AAT) Rules or administrative provisions adopted by an organization for its internal governance and is external dealings. (LCGFT)
Cartographic materials		Cartographic materials	Cartographic materials	(AAT) Any materials representing, in whole or part, the earth of any celestial body on any scale. (AAT) Collections of cartographic materials that are composed of multiple genres and/or forms to which more specific headings such as Pictorial maps or Globes cannot be applied. (LCGFT)

Certificates	Certificates		Certificates	(AAT) Documents giving authoritative recognition of a fact, qualification, or promise. (TGM) Documents containing certified statements of, for example, ownership, membership, fulfilled requirements, or legal status.
Charters	Charters		Charters	(AAT) Documents, usually sealed, granting specific rights, setting forth aims and principles of a newly established entity, and often embodying formal agreements and authorizing special privileges or exemptions. (TGM) Instruments in writing, creating and defining the franchises of a city, educational institution, or corporation.
		Charters and articles of incorporation	Charters and articles of incorporation	Instruments that establish bodies politic or other organizations, or that grant rights, liberties, or powers to their citizens or members for the governing documents that set forth the basic terms of a corporation's existence.
Charts (graphic documents)	Charts		Charts	(AAT) A tabular or graphic representation of a fluctuating or dependent variable, such as magnitude, temperature, cost, etc. (TGM) Delineations of information in tabular form.
Clippings (information artifacts)	Clippings		Clippings (information artifacts)	(AAT) Illustrations, pages, articles, or columns of text removed from books, newspapers, journals, or other printed sources and kept for their informational content. (TGM) Illustrations, pages, articles, or columns of text removed from books, newspapers, periodicals, or other publications.
Color charts			Color charts	(AAT) Diagrams of colors assembled to illustrate a scheme of color nomenclature or classification, to demonstrate a color theory, or to show the colors available in a manufacturer's line of goods.
Color film				(AAT) Photographic film with three layers of emulsion sensitive to separate parts of the color spectrum.
Color photographs			Color photographs	(AAT) The broad class of photographs having images composed of more than one hue, plus the neutral tones. For photographs having a range of tones within one hue, see "black-and-white photographs."
Color slides			Color slides	(AAT) Photographic slides having images composed of more than one hue, plus the neutral tones.
		Community cookbooks	Cookbooks (Community); Also see <i>Cookbooks</i>	Cookbooks that contain recipes submitted by community organizations, often church or civic groups, frequently including a history of the organization and the region, personal recollections or local culinary traditions.
		Comparative maps	Comparative maps	
Computer-aided design	Computer-aided designs		Computer-aided design	(AAT) Refers to the process by which a computer is used as a tool in designing architecture, landscape design, cities, transportation infrastructure, engineering projects, automobiles, computer chips, or other objects of any size. The process uses a computer program to provide an interactive drawing tool, with an interface to allow simulation and analysis. In architectural design, the computer typically allows the user to virtually walk through three-dimensional spaces, to view the architecture in position on the proposed site, and to test aspects of stress and support. It is also used to reconstruct ruined buildings and cities, and to depict archaeological sites at different periods of time. (TGM) Graphic delineations, usually design drawings, created with a computer drafting system.
Conceptual drawings			Conceptual drawings	(AAT) Designates architectural drawings done early in the design process; often not to scale and may include diagrammatic elements.
Cookbooks		Cookbooks	Cookbooks; Also see <i>Community Cookbooks</i>	
		Cooperative agreements	Cooperative agreements	Agreements between a government at any level and a non-governmental body.
Correspondence	Correspondence		Correspondence, letters, mail	(AAT) Any forms of addressed and written communication sent and received, including letters, postcards, memorandums, notes, telegrams, or cables.
County government records			County documents	

(SEE Decisions)		Court decisions and opinions	Court decisions and opinions; Also see <i>Decisions</i>	Reported and unreported court decisions, opinions, judgments, etc. Decisions of administrative courts are entered under Administrative decisions.
Cyanotypes (photographic prints)	Cyanotypes		Cyanotypes	(AAT) Blue-toned photographic prints produced by the blueprint process, not including reproductive prints of architectural or other technical drawings; for these, use "blueprints" or "blueprint prints." (TGM) Blue photographic prints employing light-sensitive iron salts, most commonly on paper; introduced in the 1840s but not in general use until after 1880; often used as proofs.
Daguerreotypes (photographs)	Daguerreotypes		Daguerreotypes	(AAT) Photographs made by the process called daguerreotype, which produces a direct positive image on a silver-coated copper plate. They are often mounted in special cases lined with red velvet or leather. They are named for Louis-Jacques-Mandé Daguerre of France, who invented the technique in collaboration with Nicéphore Niépce in the 1830s. (TGM) Direct-image photographs on silver-coated copper; introduced in 1839 and in general use until ca. 1860; distinctive mirror-like surface; commonly in a case.
Death certificates	Death certificates		Death certificates	(AAT) Certificates issued by public officials stating that a person has died; often include the cause of death and the signature of the attending or examining physician.
Decisions			Decisions	
Deeds		Deeds	Deeds	(AAT) Documents, usually executed under seal, containing a conveyance, especially of real estate.
Design development drawings			Design development drawings	(AAT) Drawings done when an architectural design is more developed than at the stage of conceptual and schematic drawings but is not yet to the stage of working drawings.
	Design drawings		Design drawings	Graphic delineations in any medium prepared to plan, direct, or document the design and production of a wide range of works in various trades, professions, and artistic pursuits. May be sketches, diagrams, mechanical drawings, or other formats.
Diagrams	Diagrams		Diagrams	(AAT) Graphic designs that explain rather than represent. (TGM) Delineations whose principal purpose is to explain rather than represent pictorially. May provide directions or schematic outline for construction, assembly, repair, or operation, as for electrical circuits or traffic flow.
Diaries			Diaries	(AAT) Refers to books containing the daily, personal accounts of the writer's own experiences, attitudes, and observations. Use "journals (accounts)" when referring to an individual's or an organization's account of occurrences or transactions.
Digital images	Digital images		Digital images	(AAT) Used to describe images created using a binary numerical system electronically stored in the form of encoded picture elements, or pixels. (TGM) Images composed of encoded picture elements (pixels). Includes scans made without a camera.
		Digital maps	Digital maps	
	Digital photographs		Digital photographs	Direct-positive images produced electronically through the use of a digital camera when light from a subject strikes charge-coupled sensors (or similar devices). The images are electronic files that can be transferred to computers for editing and storage. They often have file headers with such information as capture date, caption text, photographer name, and technical image characteristics. The photographs are typically viewed on computer screens or printed using inkjet or laser devices or light-sensitive photographic papers.
Dockets		Dockets	Dockets	(AAT) Lists or registers of cases before a tribunal, usually kept by the clerk of the court, identifying the cases, with entries of action taken; used originally in connection with judicial proceedings, now also used in connection with quasi-judicial or administrative proceedings.
Doctoral dissertations			Theses & dissertations	Papers, research results, or other documents presenting the author's research and submitted in support of candidature for a doctoral degree.

Drawings (visual works)	Drawings		Drawings (visual works)	(AAT) Visual works produced by drawing, which is the application of lines on a surface, often paper, by using a pencil, pen, chalk, or some other tracing instrument to focus on the delineation of form rather than the application of color. (TGM) Narrower terms include both physical media and genre categories but are limited to those which use drawing in the sense of a specific medium rather than in the everyday sense of graphic representation.
		Early maps	Early maps	
Ephemera	Ephemera		Ephemera	(AAT) Items manufactured for a specific, limited use, and usually intended to be discarded thereafter, such as printed material of interest for its appearance, association, design, or documentation produced in connection with art exhibitions, etc. (TGM) Transient everyday items, usually printed and on paper, that are manufactured for a specific limited use, then often discarded. Includes everyday items that are meant to be saved, at least for a while, such as KEEPSAKES and STOCK CERTIFICATES.
Environmental impact statements			Environmental impact statements	(AAT) Documents required by state and federal law that contain an analysis and report of the effects of major projects or programs on the quality of human, plant, or animal habitats.
Estimates			Cost estimates	(AAT) Rough or approximate calculations of cost or value, such as statements of price for which certain work will be done by one who is willing to undertake it.
		Executive orders	Executive orders	
Federal government records			Federal documents	
Featured films				(AAT) Motion pictures typically ranging from 85 minutes to about two hours in length that are the principal, sometimes the only, offering on theater programs. The majority are fictional and produced for entertainment.
		Field recordings	Field recordings	Recordings of sounds or images made outside a controlled studio environment or professional performance venue that are generally unedited and typically made with portable equipment.
Fieldwork			Field Reports	
		Filmed interviews	Filmed interviews	
		Filmed lectures	Filmed lectures	
		Filmed speeches	Filmed speeches	
Floor plans	Floor plans		Floor plans	(AAT) Drawings or works in another two-dimensional medium that represent a horizontal section through a building taken above a floor to diagrammatically illustrate the enclosing walls, interior spaces, doors, and windows of a building. (TGM) Plans that represent horizontal sections cut through the walls and other vertical elements of a building at one or more levels. They demonstrate the shape and disposition of spaces, chambers, and structural components. They include information on placement and dimensions of features, such as doors, walls, built-in equipment, and room names.
		Geodatabases	Geodatabases	
Geological maps		Geological maps	Geological maps	(AAT) Maps showing the structure and composition of the Earth's crust, including the strata of its composition, plates, their mutual relationships, and the successive changes to which their present condition and positions are due.
		Geospatial data	Geospatial data	
Grading plans			Grading plans	(AAT) Plans that show the ground surface of a building site or other site, generally including grade elevations and contours.
Guidelines			Guidelines	
Illuminated manuscripts			Illuminated manuscripts	Handwritten manuscripts that have been decorated with gold or silver, brilliant colors, designs, or miniature pictures
		Internet videos	Internet videos	

Interviews	Interviews		Interviews	(AAT) Statements, transcripts, or recordings of conversations in which one person obtains information from another such as for research purposes, publication, or broadcast.
		Interviews (Sound recordings)	Interviews (Sound recordings)	
Invoices			Invoices	(AAT) Documents showing items supplied together with the prices charged for each; bills
	Judicial proceedings		Judicial proceedings	
		Judicial statistics	Judicial statistics	
	Landscape photographs		Landscape photographs	
		Law digests	Law digests	Systematically arranged compilations of brief summaries of statutes, regulations, court decisions, and administrative decisions.
		Law materials	Law materials	Collections of law materials that are composed of multiple genres and/or forms to which more specific headings such as Law reviews or Municipal ordinances cannot be applied.
		Law reviews	Law reviews	Scholarly periodical publications that emanate from law schools.
Legal documents			Legal documents	(AAT) Documents having legal relevance in general. For documents that give expression to a legal act or agreement for the purpose of creating, securing, modifying, or terminating a right, or for the purpose of furnishing evidence of a right, use "legal instruments."
Legal files			Legal files	(AAT) Collections of material relating to law cases; they may include brief decisions or histories of cases.
		Legal forms	Legal forms	
Legal instruments		Legal instruments	Legal instruments	(AAT) Documents that give expression to a legal act or agreement, for the purpose of creating, securing, modifying, or terminating a right, or for the purpose of furnishing evidence of a right. For documents having legal relevance in general, use "legal documents."
		Legal memorandums	Legal memorandums	Documents discussing in detail the legal issues of a case.
Legal notices			Legal notices	(AAT) Announcements required by law to be given for a specific purpose or case; typically required to be published in a newspaper or posted in a court house.
		Legal petitions	Legal petitions	Formal written requests presented to a court, a legislative body, or a sovereign.
	Legislation		Legislation	Used for Bills (Legislation).
		Legislative bills	Legislative bills	Drafts of proposed legislation considered by a legislature before enactment.
		Legislative histories	Legislative histories	Compilations of texts (committee hearings, reports, debates, etc.) that document the process of enacting a particular law or a group of laws.
		Legislative materials	Legislative materials	
		Legislative speeches	Legislative speeches	
Manuscripts (document genre)	Manuscripts		Manuscripts	(AAT) Handwritten documents, particularly books and other documents created before the invention of the printing press. May also be used to distinguish certain documents from published or otherwise printed documents, as in the cases of typed personal letters or a typescript from which printed versions are made. (TGM) Handwritten documents.
Maps	Maps	Maps	Maps	(AAT) Refers to graphic or photogrammetric representations of the Earth's surface or a part of it, including physical features and political boundaries, where each point corresponds to a geographical or celestial position according to a definite scale or projection. (TGM) Graphic delineations at a set scale, of all or part of the earth or another celestial sphere indicating the relative position of selected artificial and natural features.
Marriage certificates	Marriage certificates		Marriage certificates	(AAT) Certificates which serve as evidence of marriage, and are executed by the persons officiating at the marriage.
Masters theses			Theses & dissertations	(AAT) Papers, research results, or other documents presenting the author's research and submitted in support of candidature for a Master's Degree.

	Membership certificates		Membership certificates	
Minute books			Minute books	(AAT) Books in which are recorded the minutes of a collective body.
Minutes			Minutes	(AAT) Records of what was said and done at meetings or conferences.
Monthly reports				
Motion pictures (visual work)	Motion pictures	Motion pictures	Motion pictures	(AAT) Works presented in the form of a series of pictures carried on photographic film or video tape, presented to the eye in such rapid succession as to give the illusion of natural movement. For the study and practice of filmmaking and motion pictures as an art and form of expression, use "film (performing arts)." (TGM) Used for Cinema, Films, Movies, Moving Pictures. (LCGFT) Collections of films that are composed of multiple genres and/or forms to which more specific headings such as Nonfiction films or Comedy films cannot be applied. See the Library of Congress Genre/Forms list for complete list of narrower terms.
Municipal government records			City documents	Records made or received by the governing body of incorporated localities.
<i>SEE Ordinances</i>		Municipal ordinances	Municipal ordinances	
Nautical charts		Nautical charts	Nautical charts	(AAT) Charts showing the depths of water, nature of the sea bottom, contours of the sea bottom and coastline, tides, and currents in a given sea or sea-land area.
Negatives (photographic)	Negatives		Negatives	(AAT) Photographs, usually on a transparent support, in which the tones or colors are reversed from their appearance in nature. For prints in which tones or colors are reversed, see "negative prints." When a glass plate is painted or drawn on and a photographic print made from it, see "clichés-verre." (TGM) Photographs in which the tonal values are the opposite of those in the subject to which the negative was exposed. Their purpose is to be a matrix for obtaining multiple positive images of the subject.
Newspapers	Newspapers		Newspapers	(AAT) Serials published at stated, frequent intervals, such as daily or weekly, and containing news, editorials, features, advertisements, and other items of current interest.
Ordinances			Ordinances	(AAT) Statutes or regulations, especially as enacted by local government.
	Patent drawings		Patent drawings	Design drawings that describe something in order to obtain patent protection; often mechanical drawings or diagrams.
Patents	Patents	Patents	Patents	(AAT) Grants made by a government to an inventor, assuring the inventor the sole right to make, use, and sell the invention for a certain period of time. (LCGFT) Documents that grant sets of exclusive rights by a government to inventors or their assignees for limited periods of time in exchange for disclosures of inventions.
Photographs	Photographs		Photographs	(AAT) Refers to still images produced from radiation-sensitive materials (sensitive to light, electron beams, or nuclear radiation), generally by means of the chemical action of light on a sensitive film, paper, glass, or metal. (TGM) The word PHOTOGRAPHS is a general designation for any photographic process. The narrower terms include both physical media and genre categories.

Plans (orthographic projections)	Plans		Plans	(AAT) Refers to drawings, sketches, prints, computer graphics, or works in other media depicting a building or any object viewed from above, geometrically represented as projected on a horizontal plane. The term is particularly used to refer to drawings or other images showing the relative positions of all the parts of a building, or of the parts of any one floor, roof, or other part of a building in horizontal section; it is thus distinguished from vertical sections or elevations. The term can also be used collectively to refer to sets of drawings or other images for a project, including plans per se as well as other drawings, such as sections. For general reference to depictions or photographs showing structures or sites seen from directly above, use "plan views." For representations of portions of the Earth's surface use "maps" or "plans (maps)." (TGM) Graphic delineations of a site, structure, or object in a horizontal projection. Projection lines are parallel to the picture plane rather than in perspective.
Plat books			Plat books	(AAT) Records, usually public and in book form, showing the location, size, and owner's name for each plot of land in a stated area.
Plats (maps)	Plats	Plat maps	Plat maps	(AAT) Maps, charts, or plans that show the location, boundaries, and ownership of individual properties. (TGM) Maps showing land boundaries, subdivisions, ownership, and all data essential to describe and identify units shown thereon. After about 1900, they include one or more certificates indicating due approval. They do not necessarily show relief, drainage, or cultural features.
Podcasts		Podcasts	Podcasts	(AAT) Audio recordings or multimedia files formatted like radio programs, but distributed as digital files online.
Proceedings			Proceedings	Records of meetings of a conference, society or other organization, usually published, and frequently accompanied by abstracts or reports of papers presented.
Proclamations	Proclamations	Proclamations	Proclamations	(AAT) Documents that are publicly announced or officially declared; especially a public notice by an official of some order, intended action, or state of facts. (LCGFT) Formal public announcements made by a government.
Progress reports				
Public records			Public records	(AAT) Records originating with or maintained by a government and available for access by the public.
	Publicity photographs		Publicity photographs	Photos made for publicity or promotional purposes, unlike FASHION PHOTOGRAPHS, which emphasize the product being modeled, or GLAMOUR PHOTOGRAPHS, which focus on the physical attractiveness of the subject.
Quadrangle maps		Quadrangle maps	Quadrangles maps	(AAT) Maps, as those published by the United States Geological Survey, which show tracts of a country on a series of sheets and according to a specified scale. (LCGFT) Maps that cover a rectangular or nearly rectangular region defined by four specified points.
Quarterly reports				
Radio scripts			Radio scripts	
SEE Briefs (legal documents)		Records and briefs	Records and briefs	Documents representing the arguments of one or more parties and other documents submitted to, or generated by, a court in a particular case.
Reports			Reports	(AAT) Official or formal records of a special investigation, in the form of documents containing presentations of facts, proceedings, investigations, or events.
		Road maps	Road maps	
		Session laws	Session laws	Laws enacted by a legislature during a particular session or sessions. Texts of individual laws as well as codes and compilations of laws passed by a legislature are entered under "STATUTES AND CODES".
Schematic drawings			Schematic drawings	(AAT) Diagrammatic drawings done early in the design process of an architectural project, usually drawn to scale and showing the entire project.
School yearbooks			School yearbooks	

Scientific illustrations (images)	Scientific illustrations		Scientific illustration	(AAT) Illustrations created specifically to illuminate some aspect of scientific inquiry, often in the field of biology. These may include unrealistic renderings, such as transparency, layering, etc. of subject matter that serve to illustrate functions or chronological events more clearly. (TGM) Illustrations characterized by great detail and exactitude, suitable for scientific study or identification of organisms and naturally occurring objects. Component parts are often labeled.
Scores			Scores	(AAT) Original and entire drafts or transcripts of musical compositions or arrangements, with the parts of all the different instruments or voices written on staves one above another, so that they can be read at a glance.
Scrapbooks	Scrapbooks		Scrapbooks	(AAT) Blank books or albums designed so that a variety of items may be affixed to the pages, including photographs, clippings, and other memorabilia. (TGM) Albums containing or intended to contain a variety of material, especially clippings or ephemera.
Sheet music			Sheet music	(AAT) Music printed on unbound sheets of paper.
Site plans	Site plans		Site plans	(AAT) Drawings or works in another medium laying out the precise arrangement of a structure on a plot of land. It may also refer to plans for gardens, groups of buildings, or developments, where the layout of buildings, roadways, utilities, landscape elements, topography, water features, and vegetation may be depicted. For drawings or other representations on a horizontal surface of cities or larger areas, particularly when such representations are not part of a design process, use "plans (maps)." (TGM) Design drawings, especially architectural, landscape, and planning drawings, that are plans showing the boundaries, outlines, dimensions, contours, positions, and other characteristics of a defined area and its structures, plantings, and other physical features and improvements.
Sketchbooks	Sketchbooks		Sketchbooks	(AAT) Books or pads of blank sheets used or intended for sketching, which are informal or rough drawings. (TGM) Albums of drawings or paintings on pages bound together before the images were created.
Slides (photographs)	Slides		Slides	(AAT) Positive transparencies in mounts suitable for projection, usually 35mm film in a mount of 2 by 2 inches. (TGM) Transparent materials on which there is a drawn image or a positive photographic image; intended to be bound or held in a mount and usually designed for use in a projector or viewer.
Sound recordings	Sound recordings	Sound recordings	Sound recordings	(AAT) Discs, tapes, filaments, or other media on which sound has been recorded. (LCGFT) Collections of sound recordings that are composed of multiple genres and/or forms to which more specific headings such as Oral histories or Audiobooks cannot be applied.
		Statistical maps	Statistical maps	
State government records			State documents	(AAT) Records made or received by an agency of a state government and maintained in the conduct of state government business.
Statutes		Statutes and codes	Statutes	(AAT) Acts of a legislature declaring, commanding, or prohibiting something, expressed according to the forms necessary to constitute law. For regulations having the force of law issued by a government agency in order to interpret or implement the provisions of a statute, use "administrative regulations." (LCGFT) texts of individual laws as well as codes and compilations of laws passed by a legislature. Laws enacted by a legislature during a particular session of sessions are entered under "SESSION LAWS".
Streetscapes			Streetscapes	(AAT) Use to designate the physical environment of the streets including such elements as structures, open spaces, and vegetation.

Stereographs	Stereographs		Stereographs	(AAT) Refers to the most popular and common form of stereoscopic photographs, which are double photographs of the same image taken from two slightly different perspectives. Stereographs are distinctive among other stereoscopic photographs because they are photographic prints mounted on cards, while other types could be daguerreotypes, negatives, or unmounted prints. From 1856 they were produced with twin-lens cameras, creating a three dimensional effect when viewed through a stereoscope. Stereographs were especially popular during the Victorian period. (TGM) Two nearly identical photographs or photomechanical prints, paired to produce the illusion of a single three-dimensional image; usually viewed with a stereoscope. Typically, photographic prints on card mounts, but may be daguerreotypes, glass negatives, or other processes. Card mounts commonly 3.5 x 7 in. (9 x 18 cm.) up to 5 x 7 in. (12 x 18 cm.). Popular in the United States 1850-1880.
Stereoscopic photographs	Stereoscopes		Stereoscopes	(AAT) Refers to double pictures of the same scene that produce the effect of three dimensionality when viewed through a stereoscope. They may be daguerreotypes, negatives, or other forms of photographs. For images in the form of photographic prints on cards, use the more specific term "stereographs."
Stock certificates	Stock certificates		Stock certificates	(AAT) Certificates of a corporation or joint stock company that a named person is owner of the designated number of shares of stock. (TGM) Documents evidencing ownership of one or more shares of the capital stock of a corporation.
Technical illustrations (images)	Technical illustrations		Technical illustrations	(AAT) Illustrations used to elucidate informational texts such as reference works and technical manuals, or to explain a process or concept. (TGM) Illustrations used to explain how something works, particularly in reference works and technical manuals. Do not confuse with SCIENTIFIC ILLUSTRATIONS, DIAGRAMS, OR DESIGN DRAWINGS.
Technical reports			Technical reports	(AAT) Reports giving details and results of a specific investigation of a scientific or technical problem.
Television programs	Television programs	Television programs	Television programs	(AAT) Presentations of informational or entertainment shows such as news, sports, drama, comedy, music, documentary, talk or game shows to the public by means of television transmission. (LCGFT) Collections of television programs that are composed of multiple genres and/or forms to which more specific headings such as Nonfiction television programs or Television comedies cannot be applied. Please see the Library of Congress Genre/Form terms list for complete list of narrower terms
Thematic maps		Thematic maps	Thematic maps	(AAT) Maps designed primarily to meet specific requirements. (LCGFT) Maps that depict a special topic or theme.
Topographic maps	Topographic maps	Topographic maps	Topographic maps	(AAT) Refers to maps representing a region at a level of detail or scale between a plan, which is a small area, and a chorographic map, which is a large regional map. Topographic maps include accurate representations of the location and shape of both natural and manmade features. The term refers to maps of various scales in different nations; it is generally limited to maps at scales of 1:500,000 or larger in the United States, but it often refers to scales of 1:1,000,000 or larger in Russia. The term is often mistakenly interpreted to mean maps that only represent natural relief features. (TGM) Maps that portray, identify, and locate natural and man-made features as precisely as possible; usually use contour lines to show variations in surface height. (LCGFT) Maps that represent the horizontal and vertical locations of natural and man-made features. Maps that represent the surface of the land or floor of the ocean without man-made structures or vegetation
Theses			Theses & dissertations	(AAT) Discourses advancing an original point of view as a result of research, especially as a requirement for an academic degree.
Tracings (drawings)	Tracings		Tracings (drawings)	(AAT) Images made by tracing, which is copying from an original by drawing over it onto a transparent or translucent piece of paper, cloth, or other material.

Transcripts			Transcripts	(AAT) Use both for copies transcribed from an original text or document and also for written records of words originally spoken, such as of court proceedings, broadcasts, or oral histories.
Vital statistics records			Vital statistics records	(AAT) Public records kept by a state, city, or other governmental subdivision, under a statutory provision, of births, deaths, marriages, diseases, divorces, and other life events.
Video recordings		Video recordings	Video	(AAT) Broadly used to describe the physical artifact of an electronic motion picture transmission, in any media. To refer to video recordings on magnetic tape, use "videotapes."
Watercolors (paintings)	Watercolors		Watercolors	(AAT) Refers to two-dimensional works of art, usually on a paper support, to which pigment suspended in water is applied with a brush to create an image or design.
Wills	Wills	Wills	Wills	(AAT) Legal instruments in which a person declares the disposition of his/her property, to take effect after his/her death, and which is revocable during the lifetime of that person.
Wireframe drawings			Wireframe drawings	(AAT) Computer-generated representations of three-dimensional objects by their edges only, often without elimination of lines that would be hidden if the surfaces of the object were opaque.
Working drawings	Working drawings		working drawings	(AAT) Final drawings from which a structure, object, or work of art is made. For drawings done in developing a work, use "sketches," "studies (visual works)," "preliminary drawings," "preparatory drawings," or "design drawings." (TGM) Graphic delineations showing all necessary information to complete a structure, system, or site. In architecture, an umbrella term for sets of drawings including elevations, plans, and sections provided by the architect for use by the builder, electrician, plumber, or other contractor or fabricator.
Yearbooks			Yearbooks	(AAT) Books published annually as a compendium, report, or summary of the statistics or facts of a calendar year and intended as reference books, limited to a special subject.

*The LC terms list has not been finalized yet. The terms listed here are those established as of Dec. 2010.