

# Mountain West Digital Library

## Digital Services Price List

Effective January 1, 2015

The following prices serve as maximums for the specified services when rendered by MWDL Hosting Hubs on behalf of MWDL Partners.

### Collection Set Up in DAMS

Project set-up fee  
One-time fee to interview Partner and configure collection in DAMS \$300.00 per collection

### Scanning

*Not all scanning services are available at all MWDL Hosting Hubs.  
After first 1,000 scans in any category, the scan price is reduced by 20%.  
Prices below are for standard high-quality imaging resolutions. Special fees may apply for higher resolutions.  
Rush fees may apply.  
Type of scanning (hand-fed, auto-fed, or high speed robotic) determined in consultation with hub manager*

#### Text Scans

*Size limited by scanning equipment dimensions, usually 11 x 17 inches  
Includes auto-generated OCR (uncorrected)*

Hand-fed/manual feed	\$0.75 per page
Auto-fed	\$0.50 per page
High-speed robotic scanning	
Hard cover volumes	\$0.10 per page
Soft cover volumes	\$0.15 per page

#### Slide Scans

Hand-fed/manual feed	\$1.00 per image
Auto-fed	\$0.50 per image

#### Negative Scans

Less than 4 x 5	\$1.00 per image
4 x 5 or larger	\$2.00 per image

#### Photo Scans

*Standard price includes straightening and cropping.*

Standard sizes, usually under 11 x 17	\$2.00 per image
Large format scans, usually over 11 X 17	\$5.00 per image

## Oversize or Special Scans (shot with camera)

Set-up fee	\$5.00 per set up
Per shot	\$2.00 per shot

## Post-processing

*Billed in six-minute increments*

Routine processes (e.g., color correction, de-skewing, de-speckling)	\$20.00 per hour
Advanced image manipulation	\$40.00 per hour

## Materials Handling

*Special handling charges for fragile or hazardous materials may be assessed by Hosting Hub. Transportation fees may be assessed by Hosting Hub.*

# Metadata

*Each level includes the lower level(s) of service if applicable. For example, Level 4 metadata includes import, technical metadata, and controlled headings.*

*Rush fees may apply.*

### Level 1

Importing complete records via spreadsheet supplied by Partner	\$0.10 per record
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### Level 2

Adding technical metadata fields	\$0.50 per record
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### Level 3

Research and assignment of controlled headings (e.g., subject, geographic, name authorities)	\$1.00 per unique controlled heading
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### Level 4

Creating full metadata records with information supplied by Partner	\$5.00 per record
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# Storage

## File Storage at Hosting Hub

One-time fee (for 10 years of file storage)	\$10 per gigabyte
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*Storage beyond first 10 years may be provided by the Hub at a negotiated rate.*

*Storage prices for large projects may be negotiated directly with Hosting Hub.*

*Storage does not include digital preservation. Some Hosting Hubs offer preservation for an additional fee.*

*File copying for Partner use may be negotiated with Hosting Hub.*

*Postage and handling fees may apply.*